

GEO 773: Field Studies (Germany/Austria/Italy) - Fall 2013

<p>Course Instructor: Dr. Wayne Forsythe JOR622A 416-979-5000 x.7141 forsythe@geography.ryerson.ca www.geography.ryerson.ca/wayne/GEO773-F2013</p>	<p>Office Hours: W 2:00-3:00pm, and Th 1:00-2:00pm</p> <p>Lectures: Tu 12:10-3:00pm, VIC110</p> <p>Labs/Tutorials: N/A</p> <p>Pre-requisites: N/A</p>
<p>Course Instructor: Prof. Stephen Swales JOR612 416-979-5000 x.6179 sswales@geography.ryerson.ca</p>	<p>Office Hours: Posted</p> <p>Lectures: in field</p> <p>Labs/Tutorials: N/A</p> <p>Pre-requisites: N/A</p>
<p>Course Instructor: Dr. Andrew Millward JOR621 416-979-5000 x.2673 millward@geography.ryerson.ca</p>	<p>Office Hours: Posted</p> <p>Lectures: in field</p> <p>Labs/Tutorials: N/A</p> <p>Pre-requisites: N/A</p>

***** No Faculty Course Survey will be administered for this course.*****

Course Description: The field portion of Geo773: Field Studies (Germany/Austria/Italy) will take place from September 13 to 22, 2013. It is designed to expose students to a range of issues particular to the destination countries and regions. Geo773: Field Studies is a professional elective course offered to students in the 3rd and 4th year of the Geographic Analysis Program.

Students are responsible for ensuring that they possess the necessary documentation for admission to Germany/Austria/Italy - (i.e., Passport, Canadian birth certificate and photo identification, visa if necessary, etc.). If you have any questions about this, contact Sally Wong (Geographic Analysis Program Assistant) at 416-979-5038 or Wayne Forsythe (forsythe@geography.ryerson.ca).

Space is at a premium, so baggage will be restricted to one bag per person (the airline charges \$70.00 for a second bag). Any medical problem should be pointed out to faculty prior to leaving Toronto. If you require prescription drugs, be sure they are kept in the original prescription bottle, or are accompanied by the prescription. Students must obtain out-of-country medical coverage (Blue Cross or equivalent supplemental medical coverage) for the period of the field trip (unless you already covered by a plan for foreign medical expenses) prior to departure.

Course Objectives: While in Germany, Austria, and Italy, students are required to make observations, reflections and conclusions during scheduled activities and maintain an in-field observation journal. Independent observations throughout the field trip will be a valuable source of additional information. Together, these can encompass your notes, sketches and other illustrations, summaries, data, collected information, proposals, insights and comparisons. (You should not offer a collection of filler material - brochures and other handouts - collected during the trip; nor provide a transcription of the notes and discussions).

You will be assigned to a group (here will be five groups with each one assigned a particular topic related to the field trip). In total, your group should put together a body of work expressing your insights and understanding of the topic that is assigned. Good presentations will be comprehensive, concise, thoughtful, insightful and perceptive. You will be given directions each day (while in the field) to assist you in organizing your observations and tips on presentation content.

Required Texts: There is no required textbook for this course.

Posting of Grades: Grades will not be posted.

Course Evaluation:

Course Component	Weight	Due Date
Test - multiple choice.	30%	12:10pm to 1:00 on September 10 in VIC110.
In-field Observation Journal - individual assignment, see course objectives.	20%	Due at 12:10pm on October 29 in VIC110.
Group Assignment - see course objectives.	50%	Details handed-out during second class. Presentations (according to a random draw) from 12:10pm-3:00pm on October 29 in VIC110.

The first graded assignment results that will be returned are the Test on September 24.

All assignments must be handed directly to your instructor.

In order to receive a passing grade for the course, students must:

- 1) Meet acceptable standards in the required assignments;
- 2) Participate in the scheduled activities on the field trip itinerary (a 20% total course grade reduction will be administered for each scheduled event on the field trip where students fail to participate; a 10% total course grade reduction will be administered for each scheduled event on the field trip where students are late; a 10% total course grade reduction will be administered for each instance where students are late for transportation departure times); and
- 3) Meet professional standards of conduct. Students must adhere to the Student Code of Academic and Non-academic Conduct and other relevant university policies. You are responsible for reading the code. Proper student conduct is crucial on a trip of this nature - any breach will be addressed by instituting disciplinary action.

NOTE: Unless otherwise indicated, all work must be done individually. Late penalty on all required course material: 50% per day (not accepted if more than one (1) school day late unless a medical certificate is submitted or other acceptable arrangements have been made and confirmed in writing prior to the due date). Exceptions re late penalty: medical grounds will be considered only for students who complete the Ryerson Medical Form which can be accessed at:

<http://www.ryerson.ca/content/dam/senate/forms/medical.pdf>

Course Schedule:

Week	Date	Topic
1	Sept. 3	Presentation from Ryerson international and course schedule
2	Sept. 10	Test, followed by schedule, logistics, in-field observation journal, and group assignment preparation
3	Sept. 13-22	In the field
4	Oct. 29	Group Assignment Presentations

IMPORTANT DATES: The class will meet three times during the fall semester in addition to nine days in the field.

All classes prior to departure – dates September 3 and 10 mandatory attendance (a 20% total course grade reduction will be administered for non-attendance).

The scheduled class on October 29: mandatory attendance (a 20% total course grade reduction will be administered for non-attendance in addition to a grade of zero for the group assignment presentation. All group assignment presentations will occur during this class). The In-field observation journal must also be handed-in at the beginning of class.

Course Policies

Course Variations

Students are **required** to sign:

- 1) a **Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement from the Department of Geography, Ryerson University, and**
- 2) a **Waiver Form from Ryerson University**

http://www.ryerson.ca/content/dam/ehss/pdfs/forms/IntlTravel_StudentLiabilityWaiver.pdf

In addition, students are required to register with the Ryerson University, Office of International Affairs (OIA) at: https://141.117.179.53/RyersonIMDB/IMDB_FieldTrip.aspx Note: you may get a security warning for this link. Add the security exception if asked.

All assignments must be handed directly to your instructor. Use of the essay/assignment drop box on the 6th floor of Jorgenson Hall will result in an automatic grade of 0 for the assignment.

Your instructor will endeavour to return lab assignments within two weeks of their due date.

NOTE: Unless otherwise indicated, all work must be done **individually**. Late penalty on all required course material: **50% per day** (not accepted if more than **one (1) school day late unless a medical certificate is submitted or other acceptable arrangements have been made and confirmed in writing prior to the due date**). Exceptions re late penalty: medical grounds will be considered only for students who complete the Ryerson Medical Form which can be accessed at:

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Electronics in Class

The use of laptop computers is allowed. All other electronic devices are not permitted.

Department Late Policy

The Department of Geography has a late assignment policy which specifies a minimum penalty of 20% per calendar day, as outlined in the [Department of Geography Student Handbook](#).

Provision for Missed Assignments, Term Tests and/or Final Examination

If a student misses an assignment, test or exam, alternate arrangements will be made according to Ryerson's [Undergraduate Course Management Policy](#). The requirement for medical documentation/notification for missed work, or other issues is set out in the [Undergraduate Academic Consideration and Appeals Policy](#).

If an assignment, test or exam is missed for *medical reasons*, the student shall inform the instructor (via email whenever possible) in advance when they will be missing an assignment, test or exam for medical reasons. A [Ryerson Medical Certificate](#) and a [Academic Consideration Form](#) must be supplied to the student's program department within 3 working days of missed or affected classes, assignments, tests or examinations to receive consideration.

If an assignment, test or exam is missed for *compassionate reasons*, the student must contact the instructor (via email whenever possible) in advance when they will be missing an assignment, test or exam for compassionate reasons. It is advisable that the student supplies relevant and appropriate documentation when possible along with the completed [Academic Consideration Form](#), within 3 working days to the student's program department. For more information, consult the [Undergraduate Academic Consideration and Appeals Policy](#).

Accommodation of Students with Disabilities

Students who require academic accommodation services and support should contact the [Access Centre](#) and refer to [Academic Accommodations of Students with Disabilities Policy](#). If academic accommodations for tests and exams are required, it is the student's responsibility to book at **least 7 business days prior** to the date of writing any test or exam. Late test/exam bookings are no longer accepted. For more information, refer to the [Access Centre Test/Exam Booking Procedure](#) website.

Accommodation of Student Religious, Aboriginal and Spiritual Observance

Requests for accommodation of observance can be made formally to the course instructor. The student must submit a clear explanation of the observance and requested accommodation along with a copy of the [Accommodation of Student Religious, Aboriginal and Spiritual Observance form](#). Instructors will confirm accommodations, in writing, within 5 days of receiving the request. Refer to [Accommodation of Student Religious, Aboriginal and Spiritual Observance Policy](#) for more information.

Academic Integrity

It is the student's responsibility to be familiar with the [Student Code of Academic Conduct](#) and understand what plagiarism means. Quoting from the [Code of Academic Conduct](#) (2009), "plagiarism means claiming the words, ideas, artistry, drawings, images or data of another person as if they were your own".

According to the [Office of Academic Integrity website](#) at Ryerson University (2013) "there are many different types of plagiarism, including:

- Copying and pasting material from a website

- Making minor changes to an author's words or style and then presenting the material as your own
- Taking text from published authors, your friend's paper, or work you've already handed in
- Using a direct quotation but leaving out the quotation marks
- Paraphrasing too closely to the original
- Failing to cite sources or citing them incorrectly such that the work cannot be properly found
- Working with another student on a project but failing to put both names on the final product
- Having someone else re-write or heavily edit your paper

Just remember, if you are found guilty of academic misconduct in a course:

- the **minimum** penalty you will receive is a mark of zero on the test, exam, paper, project or assignment in question
- the “Disciplinary Notice (DN)” will be placed on your academic record
- The professor might also decide to fail you in the course
- If you already have a DN on your record you will be placed on “Disciplinary Suspension (DS)”
- The University also has the right to place you on Disciplinary Withdrawal or to expel you from the University”

For more information about plagiarism, please refer to the [Office of Academic Integrity](#) website.

Plagiarism Detection Service

Turnitin will not be used.

Class Participation and Attendance

Students are required to attend class (as noted above).

Student Email Policy

According to the [Establishment And Use Of Ryerson Student E-Mail Accounts For Official University Communication Policy](#), students are required to use their Ryerson email address for communication with the instructor. It is the responsibility of students to check their Ryerson email and the course website regularly.

Student Code of Non-Academic Conduct

It is the student's responsibility to be familiar with the [Student Code of Non-Academic Conduct](#) and conduct themselves in a manner consistent with generally accepted standards of behaviour, University regulations and policies.